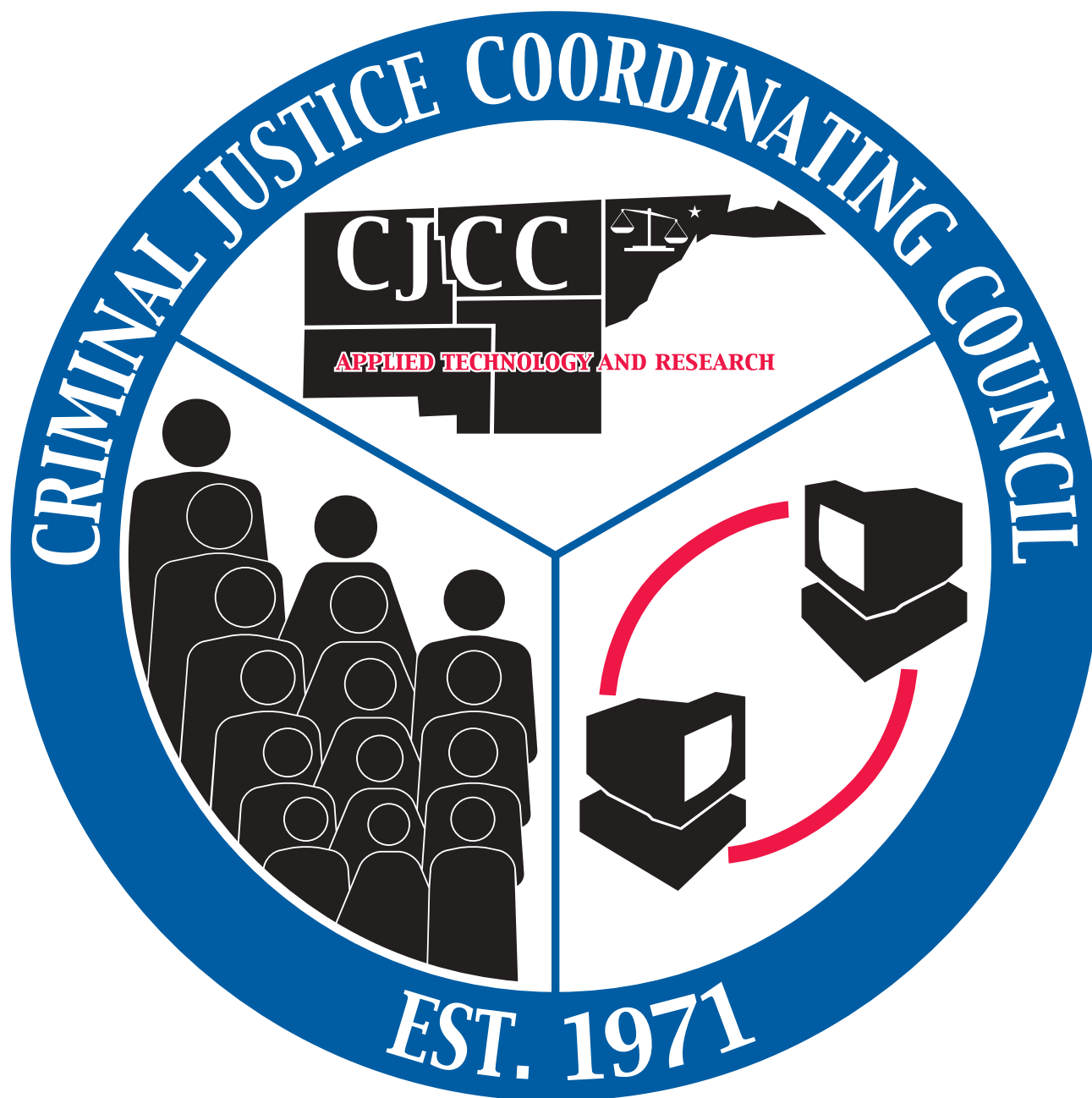


Criminal Justice Coordinating Council 2002 Annual Report



Criminal Justice Coordinating Council

2002 Annual Report

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Criminal Justice Coordinating Council (CJCC) is a 13-member board comprised of criminal justice representatives, elected officials and citizen representatives. The mission of the CJCC is to promote and foster cooperation and coordination between separate governmental units and agencies and to improve the criminal Justice system through planning, analysis, technical assistance, information management and such other services as requested by the governmental units served.

CJCC Staff

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A 13-member criminal justice representative board

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Northwest Ohio Regional Information Services (NORIS))

This project provides applications programming, computer training, computer hardware and network support services for an automated regional information system for local criminal justice agencies

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This project is to improve the criminal justice system through records management, research, technical assistance and community involvement

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Criminal Justice Coordinating Council

2002 Staff Members



Executive Director
Nathanael Ford



Administrative Assistant
Barbara Huy



Finance Director
Lisa Noel



NORIS Project Director
Pat Wright

NORIS

John Allen
Mike Antel
Angela Bodnar
John Bowman
Scott Brahaney
Lisa Burket
Jim Cribbs
Scott DeCavitch
Matthew DeVries
Billie Donley
Matt Drahan
Connie Everly
Michael Jordan
Doug Kemp
Aster Kynard
Katha Lemoine
Beth Livingston
Glen Marsh
Suzanne McClure
Shane McCracken
Paresh Patel
Diana Pylant
Greg Roszczipka
Joyce Rupley
Jeremy Santus
Kathy Seeman
Victor Sierra
Max Sorin
Kari Vance
Patricia Vannuyen
Nicholas Yanchar
Sue Zmudzinski

APPLIED TECHNOLOGY AND RESEARCH

Administrative/Secretarial

Roxanne Bixler
Kathy Gladieux
Beverly Gowing

Regional Planning/Grants

Holly Bockbrader
Ann Bowland
Cheri Crane
Bob Mossing
Susan Stalder

2002 Criminal Justice Coordinating Council Board Members



City of Toledo Mayor
Jack Ford



Lucas County Commissioner
Sandy Isenberg
Chair of Finance Committee
Chair of Personnel Committee



Lucas County Common Pleas
Court
Judge James D. Bates
Chairman of CJCC



Lucas County Juvenile Court
Judge James Ray
Vice-Chairman of the CJCC
Chair of Audit Committee



Toledo Municipal Clerk of Court
Margaret B. Thurber
Secretary of CJCC Board
Past Chair of Violence Against Women Act
Review Committee



City of Toledo Police Department
Chief Michael J. Navarre
Treasurer of CJCC

2002 Criminal Justice Coordinating Council Board Members



Lucas County Prosecutor
Julia R. Bates
Member of Byrne Committee
Member of Violence Against
Women Act Committee



City of Toledo Police
Academy Lieutenant
James O'Bryant



Toledo Municipal Court
Judge C. Allen McConnell



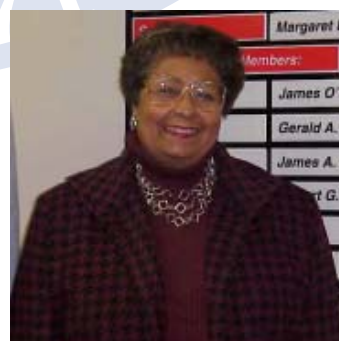
Sylvania City Police Division
Chief Gerald A. Sobb
Chair of Finance Committee
Member of Violence Against
Women Act Committee



Lucas County Sheriff
James A. Telb, Ph.D.
Member of Byrne Committee



Maumee Police Division
Chief Robert G. Zink
Chair of Computerization Committee
Member of Byrne Committee



City of Toledo Councilwoman
Wilma Brown

Northwest Ohio Regional



NORIS Project Director
Pat Wright



NORIS Deputy Director
Doug Kemp



Operations Manager
John Allen



Systems Manager
Scott Brahaney

Throughout the year 2002 NORIS continued its primary mission of integrating criminal justice information for law enforcement, corrections and justice agencies in Northwest Ohio. Each of our three functional areas, Applications, Operations and Systems have developed and pursued objectives based upon needs identified through interaction with users at all levels, from agency heads to line staff.

In April the Applications Group set a milestone by moving our last outstanding legacy application to the new client-server Windows platform. These included several small applications and most notably the Toledo Municipal Court's Civil Case Log Processing (CLIP) system, a sizable project taking over a year to complete.

This Group also implemented new applications and enhancements during the past year. These included phase one of a Housing Court Management System for Toledo Municipal Court, a discipline-tracking feature for the current Jail Management application and a unique and innovative Electronic Subpoena System. Improvements were also made for reporting and data analysis capability for the Toledo Police Auto Squad and the Crime Analysis unit.

Many "ease of use" improvements were made to LEADS. All applications were enhanced to allow results of queries to be sorted as the user chooses. Also, the right mouse button has been implemented system wide. Use

of the right mouse button allows a user to open, cut, copy, zoom and navigate applications without traversing the menu bar. All of the Applications Group achievements have been well received by NORIS users and subscribers.

The Operations Group manages the NORIS Data Center, which, on a 24 x 7 basis, delivers the Integrated Justice Information System to users. This is the NORIS front line for maintaining and enhancing availability through physical system management, performance monitoring, help-desk support and problem troubleshooting. As the depth and range of the overall system has grown so has the NORIS network. With so many users now on the NORIS network, better preparedness to respond to an increase in day-to-day user hardware and application issues was needed.

Increasing system availability, also described as minimizing unscheduled down time, was enhanced through

better tools monitoring both physical hardware and network performance as well as storage management and application availability. This has often allowed proactive intervention before affecting the end user.

These are some of the capabilities enabled through the use of monitoring tools implemented in 2002. The Operations Group now continually monitors the health of widely placed network devices through a central tool that alerts staff to lost connections, router failures and server faults. In addition, performance of specific



This screen informs the NORIS operators when a particular device on the network is not connecting properly to the network or is showing signs of failure. Color-coded failure alerts require specific corrective action to be taken by the operator.

Information System (NORIS)

components are rated which provide early warning of bottlenecks or breakdowns that could affect a cascade of other software and application performance problems.

Another attempt of the Operations Group to better serve our users is the NORIS intranet site established at <http://noris.intra.com>, available only to PCs on the NORIS network. This site offers information about applications and their features; for example, a tutorial on the use and benefits of wild card searches is available. There are also other useful articles, manuals, training schedules and links to member web sites.

The NORIS network continues to grow albeit at a slower rate than the recent past. Yet it is a substantial network, which increased to over 800 terminals and now exceeds 2,050 users. The Operations Group Help Desk fielded over 3,000 support calls during 2002.

The Operations Group and Systems Group cooperate to coordinate service through trouble tickets entered in the Help Desk system.

The most visible role of the Systems Group is on site response to customer service requests as well as requests for additional or upgraded hardware, software or network enhancements. This group resolved over 700 service calls during the past year. Yet this is only part of the Systems Group efforts.

All the servers, drones and Citrix clients were upgraded to the Microsoft Windows 2000 Operating System. As expected, the latest version of Windows Operating System has shown to be more reliable than the previous versions. As anticipated the upgrade dramatically improved printing reliability and speed.

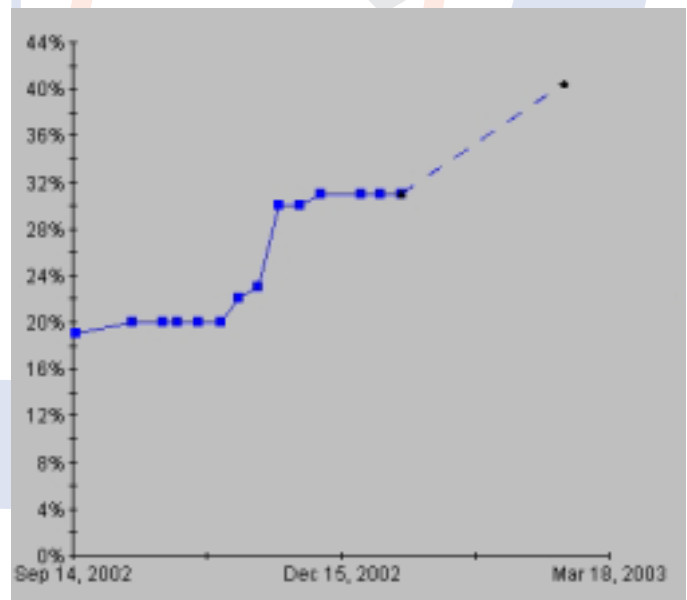
NORIS continues toward a mission of integrating information sources amongst the various law enforcement, corrections and justice agencies of the area. As evidence, over the past several years, integration of the municipal court data from Sylvania, Maumee and Oregon has resulted with a uniformly positive response. During the past year a possible plan has been identified to include an integration component within the implementation of the electronic field-reporting project. The new system, scheduled for 2003, will allow all police agencies within Lucas County to share incident data. Other types of data

will be included in the future. The shared incident database will support countywide crime and trend analysis and will be available in real-time to any authorized NORIS desktop.

As we look toward 2003 many new and exciting features will be added to the NORIS system. The more notables: integrating the Lucas County 911 system to support in-car capture of electronic field reports; enabling the electronic field reports system to allow the Toledo Police Department and the Lucas County Sheriff's Office to submit Ohio Incident Based Reports (IBRS); and support for the creation of pin maps.

NORIS documents these as its past year's accomplishments and prediction of future direction. As stated at the beginning, our subscribing agencies will hew our vision by their generous participation as we jointly create an Integrated Justice Information System of Northwest Ohio.

This group resolved over 700 service calls during the past year.



The graph above represents a particular agency's computer storage on the NORIS network with a prediction trend analysis well into year 2003. The spike in October 2002 represents an unusual need for storage that month which could represent a problem for the agency. This data can assist an agency administrator in setting business policies concerning employee file storage and purging or better anticipate future costs associated with computer use.

Regional Planning



Bob Mossing
Planner

I joined the Criminal Justice Coordinating Council staff as Planner on July 1, 2002. At the CJCC, I have been coordinating a number of projects to move the CJCC in the direction of planning and research.

Gun Violence Research and Strategic Planning

Project: In October 2002 a Gun Violence Grant application was submitted to the US Department of Justice - a \$250,000 proposal for research into the causes of gun violence in Toledo.

VAWA Research Project: In November, the Violence Against Women Act (VAWA) subcommittee of the CJCC set aside \$22,000 federal funds for local VAWA related research. This research will focus on the problems for case processing of VAWA related cases through the criminal justice system.

SAFETI Project Proposal: In December 2002 CJCC submitted a grant application to the US Department of Justice, Office of Justice Programs and Office on Violence Against Women for Grants to Encourage Arrest Policies and Enforcement of Protection Orders. This \$750,000 grant application is for the propagation of NORIS into three additional Ohio counties and into Monroe, Michigan. The grant will provide for the imaging of court protection orders in domestic violence cases, additional fingerprinting and mug shot capacity. The grant would also provide for an application development effort to place court databases in outlying counties on line with NORIS. This grant

titled SAFETI (System Approach for Effective Tracking and Identification) has the support of area law enforcement agencies, domestic violence victims groups, and CCNO.

Video Arraignment Project: Finally, the Video Arraignment Project drew to a conclusion at the end of 2002. The first phase of this video technology research recommended a pilot project to conduct video arraignments between the Maumee Municipal Court and the Lucas County Corrections Center (LCCC). The recommendation was accepted and both sites have begun the process of installing transmission lines and equipment.

The second phase of the Video Arraignment Project examined additional uses of video technology in the Lucas County justice system to all courts in Lucas County including each courtroom at the Toledo Municipal Court. The Report documented that approximately \$5,214,052 could be saved over a five-year period with a one-time investment of \$478,996.



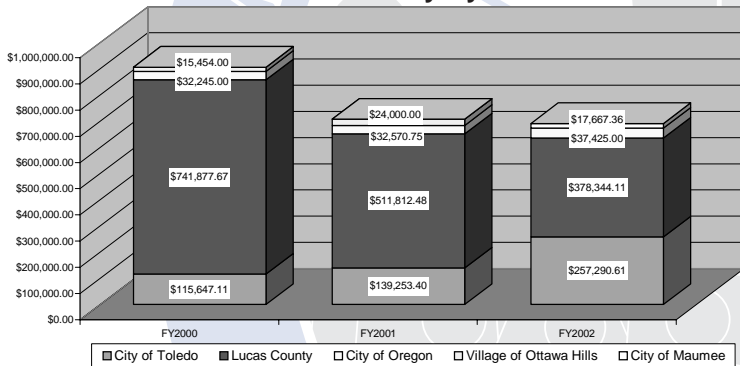
The above chart depicts a proposed video network between the Lucas County Corrections Center, five courts in Lucas County, two probation departments, Toledo Public Defenders office, the prosecutor's office of Toledo and Lucas County, and an attorney station at both the Toledo Municipal Courthouse and the Lucas County Courthouse.

Grants Administration

Federal grant program funds, available in Lucas County are administered locally through the Criminal Justice Coordinating Council. The CJCC serves as the local contact for information, technical assistance and comprehensive strategic program planning as well as for distribution of several types of United States Department of Justice program funds.

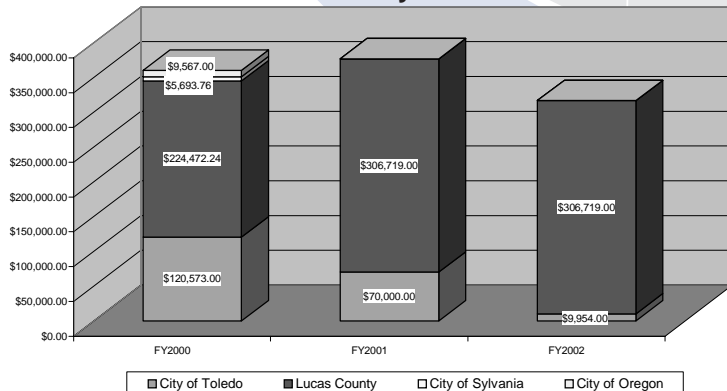
The Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program provides funds designed as seed money to establish new and promising programs that improve the criminal and juvenile justice systems.

Lucas County Byrne Funds



The purpose of the Juvenile Accountability Incentive Block Grant Program is to promote greater accountability in the juvenile justice system and program funds are directed toward that goal.

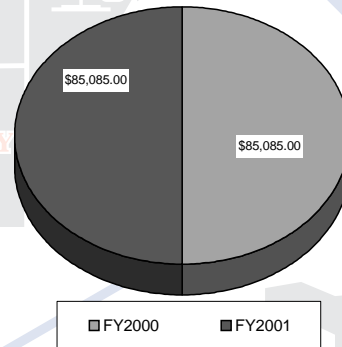
Lucas County JAIBG Funds



Juvenile Justice Delinquency Prevention Title V Community Prevention Grant Program funds are provided in response to the need for local comprehensive delinquency prevention planning and program development for youth.



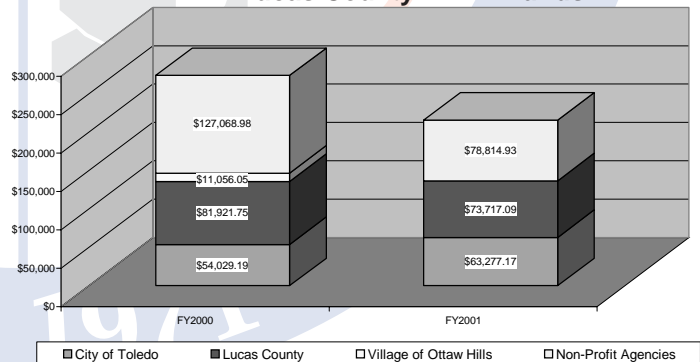
Ann Bowland
Grants Manager



Lucas County Title V Funds

Finally, S.T.O.P. Violence Against Women Formula Grant Program funds assist in developing and strengthening effective law enforcement and prosecution strategies to combat violent crimes against women and to strengthen services to victims.

Lucas County VAWA Funds



During 2002 CJCC completed a major reorganization of its local program planning and grants management functions to improve efficiency and reduce redundancy. In November we were pleased to learn that the State of Ohio had returned to full compliance with the mandates that will allow us to receive and administer JJDP Title II funding.

Project Coordinators Balance



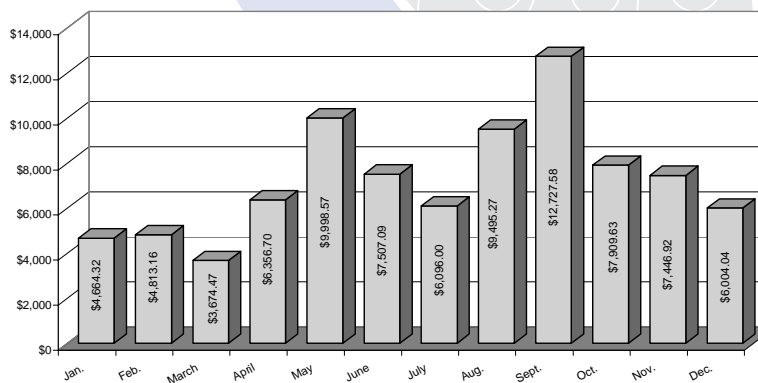
Cheri Crane
Project Coordinator

Two important services provided by the CJCC are auditing monthly jail billing records and staffing the Community Corrections Planning Board. I have been primarily responsible for these tasks since November 2000.

Lucas County Corrections Center

The CJCC audits Lucas County Corrections Center billing records on behalf of the City of Toledo and all suburbs that contract with Lucas County for use of the facility. Using billing rules developed from detention contracts, I compare jail records with court records to determine the correct custody charges for each inmate. When errors are detected in the original bill, I make the necessary corrections to insure each jurisdiction is billed properly.

When auditing Toledo's bill, we track a figure known as the "audit variance", which is the difference between the original bill and the audited bill. The total audit variance for 2002 was \$86,693.75 (see chart below).



Pretrial bed usage is also tracked and usage charts are provided to the jurisdictions, the Toledo Police Department and periodically to Toledo City Council.

Corrections Center of Northwest Ohio

Billing records from the Corrections Center of Northwest Ohio are audited for jurisdictions that subcontract space in the facility from Lucas County. Commitment information provided by the courts is compared with jail records to verify that the correct jurisdiction was charged for the correct number of days. In addition to the audited bill reports, I provide detailed spreadsheets and charts to each jurisdiction in order to assist with jail population management.

Community Corrections Planning Board

The Community Corrections Planning Board functions primarily as an advisory board for correctional services in the county. The board is charged with designing a comprehensive plan, which addresses all aspects of correctional services in the county, with the goal of reducing the number of individuals committed to prisons or jails. The comprehensive plan is submitted to the State of Ohio to secure funding for community corrections programs. My role with the board is creating meeting agendas, writing meeting minutes and collecting jail population and community corrections statistics. In 2002, I served on the Plan Subcommittee and was assigned the task of creating all charts and graphs for the plan, writing a statistical overview and surveying area judges regarding their use of alternatives to incarceration. The plan will be submitted in February 2003.

Other Accomplishments

Also in 2002, I was involved with jail contract negotiations, wrote a video arraignment overview proposing a detailed research project and assisted in the research and editing of the two subsequent video arraignment reports.

Planning/Research and Grants



Holly Bockbrader
Project Coordinator

As an integral part of the Criminal Justice Coordinating Council (CJCC), I have been involved in many facets of the organization. The CJCC is constantly working to improve and coordinate the local criminal justice system.

As the CJCC explores new ideas to improve the local criminal justice system, I hope my experiences as a member of the Youth Treatment Center Advisory Board and a graduate of the Toledo Police Department's Citizen's Police Academy will prove to be invaluable. I have also been fortunate to attend open houses from various local social service agencies and participate in interviewing local criminal justice professionals. These

experiences have given me a better perspective of what challenges the local criminal justice agencies face and what the CJCC can do to help improve the local criminal justice system.

I also assist with the administration of federal grant funds. The CJCC administers funding for the Edward Byrne Memorial Local Law Enforcement Assistance Formula Grant Program, S.T.O.P. Violence Against Women Act (VAWA), Juvenile Accountability Incentive Block Grant (JAIBG) and Juvenile Justice and Delinquency Prevention Title V Community Prevention Grant (JJDP). Administration of federal funds primarily consists of fiscal and programmatic oversight through performance and financial report review and compliance monitoring visits. My various responsibilities include project monitoring, fiscal oversight, technical assistance, grant information sessions, coordinating the allocation process and committee meetings.

On July 8, 2002 I joined the Criminal Justice Coordinating Council team. Shortly after coming aboard I attended the annual conference on Criminal Justice Research and Evaluation sponsored by the U.S. Department of Justice in Washington D.C. Each program presentation I attended provided insight into what type of service areas other communities are proposing, as well as the opportunity to review the magnitude of program impact on those communities involved. Over the past five months I have become integrated into the records management and billing process for the Lucas County Correctional Facility and the Corrections Center of Northwest Ohio, pre-trial bed usage by Suburban Courts and inputting information into booking spreadsheets. I was afforded the opportunity to participate in the review and evaluation of vari-

ous projects funded by the Edward Byrne Memorial and Violence Against Women Act programs through site visits. As a novice, I took a number of photographs for the CJCC annual report. I assisted with the compilation of information for the development of a CJCC website.

In addition, working in conjunction with other CJCC staff, we have gathered information in areas including gun violence, video conferencing/technology, jail population management and domestic violence to establish some groundwork for further research.



Susan Stalder
Project Coordinator

Year in Review



Executive Director
Nathanael Ford

The operational staff of the Criminal Justice Coordinating Council entered 2002 with three broad objectives to guide us toward attaining our mission of promoting enhanced cooperation and coordination within the criminal justice system:

- (1) Improve our effectiveness through increased awareness of our services;**
- (2) Identify issues impacting the efficiency of the criminal justice process;**
- (3) Increase efficiency among our users through enhanced information integration.**

I'm sure after reading this annual report you will agree that we have achieved our objectives for 2002. Our quarterly newsletter reaches more than three hundred readers. The newsletter presents information identified by our users as issues impacting criminal justice practitioners. The CJCC staff keep our readers apprised of NORIS system enhancements and features; grant opportunities, updates and requirements; and research analysis and timely information. The newsletter also provides a vehicle for users to publish training and workshop opportunities for criminal justice practitioners.

The operational staff is also proud of the introduction of our NORIS intranet website made available to our users during 2002. The website has become a valuable tool for users to report and obtain information relative to improved system efficiency. We haven't stopped there! During 2002 we began planning the first

CJCC internet website which will be featured as a link on the Lucas County Website. We are also working toward the development of an independent website created by the CJCC which we will roll out during 2003. Our websites will provide a wealth of information not only to our current users but also to criminal justice practitioners and citizens around the world.

As I'm sure you've noted in this report, our planning staff completed an exhaustive study of video arraignment technology and its feasibility in our region. The CJCC study has not only identified issues and opportunities but has resulted in a pilot project here in Lucas County. Our staff planner has researched numerous grant opportunities to assist with issues such as youth gang activity, gun violence and violence against women.

Our grants manager reported our efforts to streamline and enhance efficiency of our grant responsibilities. We have partnered with the Office of Criminal Justice Services to create a hybrid relationship that has become a model for regional planning units throughout the State of Ohio.

The NORIS project restructured its rate system during 2002 in a manner that specifically identifies costs and services to our users. We are an integral partner in the County's mobile data project as well as our law enforcement partner's commitment to migrate from the UCR to NIBRS crime reporting system. The Office of Criminal Justice Services has identified NORIS as a key element of its efforts to increase information integration through a statewide information network called Ohio Justice Information Network [OJIN].

This has been a great year for the staff of the Criminal Justice Coordinating Council and we've only just begun!

The late Vince Lombardi once said, "the quality of a person's life is in direct proportion to their commitment to excellence . . ."

I would like to thank the staff of the Criminal Justice Coordinating Council for bringing this tenant to life once again!

Acknowledgement

From the CJCC.....Thank You for consistently providing direction and support and volunteering your time and expertise in 2002.

CJCC Board: Judge James Bates (Audit, Byrne Committee), Prosecutor Julia Bates (Personnel, VAWA, Byrne, Bylaws Committees, CCPB), Councilwoman Wilma Brown (Audit Committee), Mayor Jack Ford (Finance Committee), Commissioner Sandy Isenberg (Personnel, Finance Committees, CCPB), Lieutenant James O'Bryant (Audit, Bylaws Committees), Judge C. Allen McConnell (Personnel Committee), Chief Michael Navarre (Personnel, Finance, Bylaws Committees, NAB, CCPB), Judge James Ray (Audit Committee, CCPB), Chief Gerald Sobb (Audit, Finance, ByLaws, VAWA Committees), Sheriff James Telb (Personnel, Finance Committees, CCPB Chair, NAB,) Margaret Thurber (VAWA Chair, Finance Committee, NAB), Chief Robert Zink (CCPB, Byrne Committee), **Proxies:** John Alexander (Personnel-alternate, Bylaws Committees, CCPB-proxy), Jean Atkin (CCPB), Dan Contreras (Personnel Committee-alternate), Lieutenant Shirley Green, Deputy Chief Donald Kenney (Finance, Personnel Committees-alternates), Dean Mandross (NAB-alternate, CCPB- proxy), Lieutenant Michael Noble, Patrick O'Connell (NAB-alternates), Dan Pompa, Pam Roberts (Personnel-alternates, Jail Contract Review Committees, CCPB, NAB), Jon Rodgers (Finance, Personnel Committees-alternate), Jack Shuba (Finance, Personnel Committees-alternate, CCPB), John Weglian (Personnel Committee-alternate, CCPB-proxy), Bob Williams **Other:** Tom Radwanski (Finance Committee-alternate), Kelly Roberts (Finance, Personnel Committees-alternate)

Jail Contract Review Committee: Bridgette Kabat, Richard Keller (CCPB), John Madigan (CCPB-proxy), Jim O'Neal, Kenneth Perry, John Zeitler

NORIS Advisory Board (NAB): Jim Dennis (CCPB), Michael Fortney, Anna Herman **Alternates:** Bob Bensen, Bob Bunce, Cindy Downs, Lisa Falgiano, April Keller, Sharon Moore, Allen Roy, Lieutenant Mel Stachura (Chair)

Lucas County Community Corrections Planning Board (CCPB): Judge Amy Berling (VAWA), Judge Gary Byers, Richard Hasbrook, Judge Donald Petroff, Judge Scott Ramey, Jay Salvage (Byrne), Sarah Sawyer, Fred Schmidt, Mark Schmollinger, Judge Charles Wittenberg **Proxies:** Ginger Bass, Scott Bradbee, Lisa Falgiano, Deputy Chief Linda Mason, Katy McPherson, Michael Noble

Byrne Allocation Committee: Harriet Allen, Thomas Baker, Commissioner Bill Copeland, Judge Denise Dartt, Molly Drew (Chair), Judge Joseph Flores, Linda Heineman (Chair-VAWA Committee), Chief Deputy G. Gregory Michael, Richard Mitchell, Deputy Chief Michael Schroeder, Reverend Donald Taylor, Rick Thielen

Violence Against Women Act (VAWA) Committee: Richard Bray, Kathy Griffin, Kleia Luckner, Williann Moore

Happenings In &



VAWA Committee reviewing proposals for 2002 Allocation Plan



Victor Sierra,
Applications Development Manager



Pam Roberts, Anna Herman, Doug Miller,
Lt. Robert Bensen and Doug Kemp in a meeting



CJCC annual picnic at Walbridge Park



NORIS Advisory Board meets



Mike Antel, Leads Officer, Jim Cribbs, Leads Administrator,
and Receptionist Kathy Gladieux in a meeting



Paresh Patel,
Project Leader

Around the CJCC



CJCC Staff



Roxanne Bixler,
Accounts Payable Officer



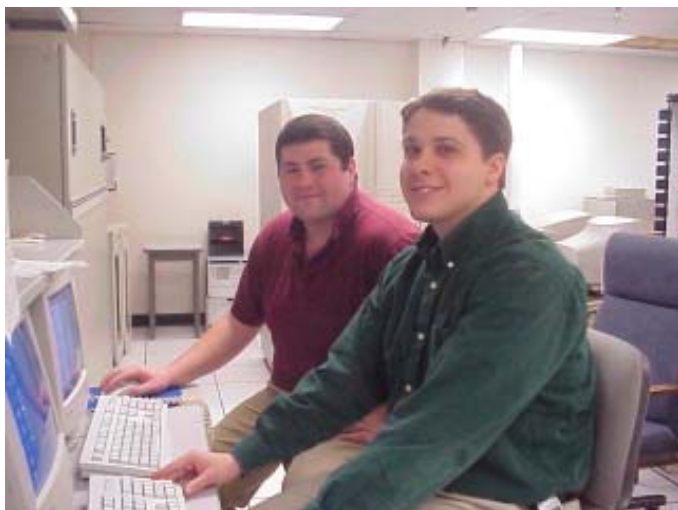
A game of volleyball at the CJCC annual picnic



Diana Pylant and Patsy Vannuyen working on
layout for the annual report and newsletters



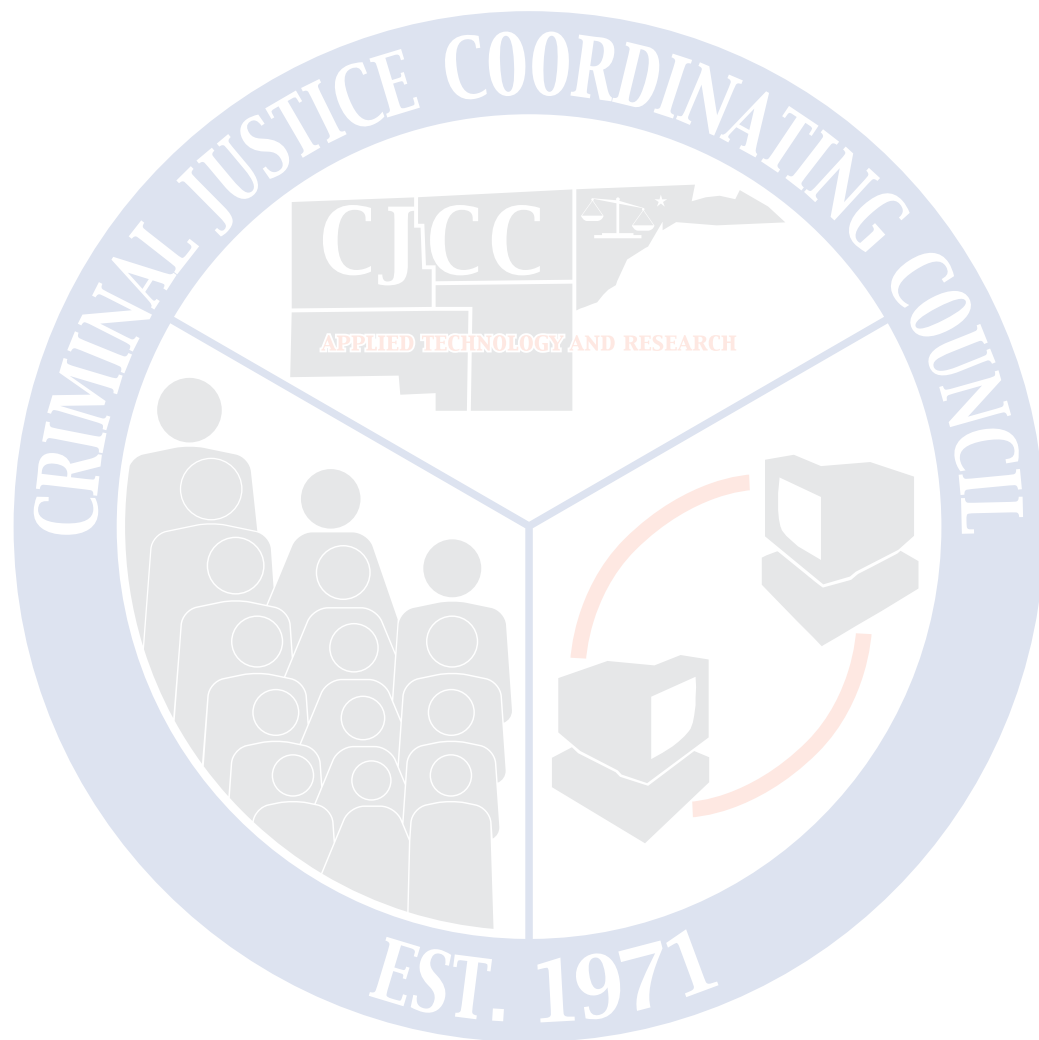
Management Team at Work



Network Analysts Jeremy Santus and Michael Jordan



Aster Kynard,
Senior Software Designer



Criminal Justice Coordinating Council

2002 Annual Report

produced by CJCC staff

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